

Hamlin Education Center

“Charger Pride”



Parent and Student Handbook

(Pre-School through Grade 5)

2018-2019

Hamlin Education Center
44577 188th St.
Hayti, South Dakota 57241-5408
(605) 783 – 3631

Dear Parents and Students:

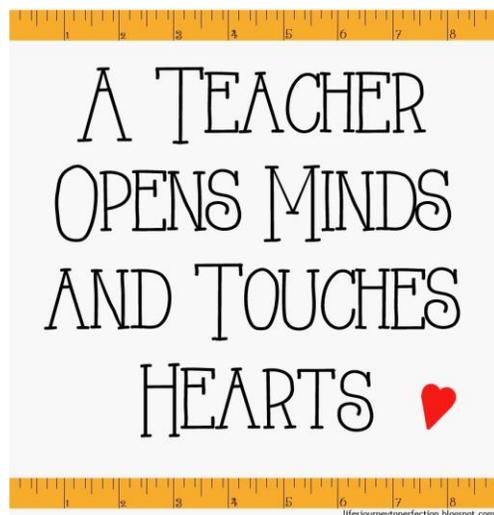
Welcome back to a new year at Hamlin Education Center! We look forward to assisting your child following Hamlin School District's Mission Statement:

To prepare and equip our students to become responsible citizens so that they can be successful in an ever-changing world.

The purpose of this Handbook is to provide parents and students pertinent information and as a reference for future guidance. It should be kept in mind that the policies of our school are for the betterment of the physical, social, moral, mental, and educational development of our students. It is my belief that a partnership exists between the school, students, and parents. Preserving this partnership will lead us to successfully fulfilling the school's mission statement as it applies to your child/children. I look forward to working with you. Please feel free to contact me with any concerns or successes!

Respectfully yours,

Gail Krause, Elementary Principal/Title I Director



HAMLIN HEALTH CARE GUIDELINES

Guidelines for Keeping your Child at Home:

The Hamlin School District is concerned with the health and welfare of every child. Sometimes it may be difficult to determine whether to keep your child at home or send them to school when they have been ill. Please follow these guidelines for keeping your child at home. **These guidelines are used to reduce the spread of germs to prevent other children from becoming ill.**

1. Heavy, persistent, or frequent cough.
2. Nausea, vomiting or diarrhea.
3. Fever--A child should not return to school until he/she has not had a fever over 100 degrees for 24 hours in an unmedicated state (no fever reducing medication).

If your child has a fever of 100 degrees or more at school, he/she will be sent home.

Health Information:

Nursing services are available to the students in the Hamlin School District every school day from 8:00AM to 3:30PM. The nurse can be reached by phone at 783-3631. To ensure complete medical attention to every student, the nurse needs information regarding any health problem your child has or any change in a health care need. It is important for the nurse to know about your child's long term health conditions (asthma, diabetes, seizure disorders, congenital defects, etc.). Equally important, we need to be made aware of any communicable situations that your child has been diagnosed with (chicken pox, strep throat, head lice, etc.) Keeping the nurse informed with health care needs is appreciated and ensures the safety of all students.

Cleanliness and Health:

It is our responsibility as parents and educators to teach children to keep themselves clean. This is important, both for health reasons and social acceptance. Hearing and vision screenings are also available through the school staff.

Medication at School:

1. Prescription medications will be administered only with an order from a licensed physician.
2. Prescription medications must be delivered in the original container labeled with the name of the student, the name and strength of the medication, the name of the physician, the date of the original prescription and the directions for use.
3. Over-the-counter medications must be delivered in the original container with a signed note from the parent stating how much to give and when to give the medication.
4. All medications must be brought to the school nurse and will be stored in the nurse's office.
5. All medication must be brought home the last day of school or it will be destroyed.



WHAT WE EXPECT OF STUDENTS AT SCHOOL

1. Respect yourself

- * Do your best
- * Ask questions, if you don't understand
- * Enjoy learning
- * Enjoy school

2. Respect others

- * Listen to your teachers
- * Follow instructions
- * Use appropriate voice, language, and actions
- * Display positive and productive character

3. Respect property

- * Take good care of your things, the property of others and school property
- * Ask before you use other's property
- * Use property as it is meant to be used
- * Help us keep our school safe and a source of pride



Enrollment:

South Dakota Codified Law (SDCL 13-28-7.1) requires that any pupil entering school shall, prior to admission, be required to present to school authorities certification from a licensed physician that he or she has received, or are in the process of receiving adequate immunizations for childhood diseases. At a minimum, these requirements are:

1. Four or more doses of DTaP Vaccine (Diphtheria, Tetanus & Pertussis)-at least one dose must be given on or after their 4th birthday.
2. Four or more doses of IPV (poliovirus vaccine)-at least one dose must be given after the 4th birthday.
3. At least two doses of MMR (Measles, Mumps, & Rubella) administered on or after their 1st birthday.
4. One dose of Varicella vaccine (chickenpox) administered after the age of 12 months or

history of disease. The additional immunization requirement for Kindergarten entry only is 2 doses of Varicella vaccine. The second dose of Varicella vaccine must be given on or after their 4th birthday.

The State Law requires that every child who enters a school for the first time must present a certified copy of his/her birth certificate. If either record is not presented to the school officials the child will be suspended until records are on file.

Attendance:

The state law requires that every person having under his control a child of the age of seven years and not exceeding the age of eighteen shall annually cause such child to regularly attend some public or private school. Each child must attend until the child has turned eighteen years of age. Parents wishing to home school should apply before the August board meeting on a yearly basis.

While it is recognized that some absenteeism is unavoidable, regular student attendance is extremely important and *expected*. Students who miss school frequently lose confidence and find it difficult to be successful academically and otherwise. Truancy (e.g. skipping school) is a separate issue and will be handled immediately. We encourage participation until the end of the school year.

Absence:

When your child is absent from school **please contact the school office before 9:30 A.M. (Call – 783-3631).**

- ❖ 5 or more absences per semester: Students, along with their Parents or guardians, will be receiving written notification.
- ❖ 10 or more absences per semester: Parents will receive written notification when their child has exceeded 10 absences in a semester.
- ❖ 15 or more absences per semester: Students along with their parents or guardians will be required to meet with the principal, and superintendent and School board member to discuss these absences.

Students gone from 1 minute to 59 minutes are tardy, 1 to 3 hours one half day absent and 3 or more hours in a day are one day absent. If a student leaves between 12:00 and 2:30 they are ½ day absent. If a student comes before 9:30 am, they are tardy. If a student leaves after 2:30 pm, they are tardy.

Consolidation of Absences:

For cases when a student misses multiple consecutive days due to an **illness**, a “consolidation” of those days can occur if a parent provides a signed Doctor’s note that fully explains the reason for their absences including a timeline. This one time consolidation of absences up to five days can be reduced to one day per a semester.

If a student misses multiple consecutive days due to a **family vacation**, these days may also be consolidated by completing a sheet from the office, before departing, to be signed by the parent and staff members teaching the elementary child. This sheet would need to be given to the office the day before departing so that recording of the absences is streamlined. This documentation helps teachers know and understand the days that your child will be gone. It also helps your child

make-up all missed work and have it completed before returning from the absence so that students do not fall even further behind due to the absence. Consolidations due to family trips would be calculated with every 5 days being gone equaling one school day of recorded absence UP TO 5 total recorded absences. Each day after five gone will be day for day (Example: 5 days=1, 6 days=2, 7 days=3, and so on). Please note, each student will be permitted to consolidate one time for vacations throughout the year.

Special Exemptions:

If it is necessary for your child to stay in from recess, or if there are any special instructions for other classes, such as PE, music, etc., a note from the parent is expected each day or your child will participate in all scheduled activities without modification.

School Hours:

School starts at 8:30 A.M. and Elementary dismisses at 3:35 pm. Pupils who do not ride the bus should not arrive at school before 8:00 am. If students arrive before 8:00 am, please have them report to Mrs. Krause's office. If you need to pick your child up before dismissal time, please contact the school office so homework can be assigned and the teacher is aware that the student will be leaving early. Any student leaving school before 3:25 pm **MUST** be signed out. Parent, or person responsible for them, must sign them out at the elementary office before leaving. All students in the elementary riding home with siblings, parents, etc., need to be picked up by the front office doors.

Clothing:

We believe that neat and proper dress contributes to a student's safety as well as foster desirable attitudes and behavior. Please help us by sending your children to school properly attired. Clothing bearing the names of alcohol or tobacco products, profanity, gangs, or sexual connotations is not acceptable.

Please, put your child's name in outer clothing and boots. **Your child needs an extra pair of shoes for gym class and a pair of overshoes or boots for the winter months and rainy, wet days.** Students may wear regular length shorts on hot weather days. We ask that hats not be worn in instructional areas.

Parents should see that students are dressed in clothes conducive to learning and are properly dressed for the weather. Because of safety issues, it is not acceptable for students to wear shorts to school during the cold and winter months. We reserve the right to send a child home, contact the parent, or arrange for appropriate clothes in school.

Sending Money to School:

Students who must bring large sums of money to school are strongly encouraged to bring the money to the office when the student arrives in the morning.

When sending money to school with children (for milk, lunches, etc.) put it in an envelope marked with the child's name, grade, teacher, amount, and purpose for which money is sent.

Articles Prohibited in School:

Problems arise each year because students bring articles that are hazards to the safety of others or interfere in some way with school procedure. Such items as toy guns, water pistols, sling shots, knives, hard balls, etc., brought to school as playthings and are undesirable will be impounded and returned to the parents at their request. Often times, consequences for the child will occur upon bringing such things, including any time of weapon. Parents are requested to help children understand the necessity for such regulations.

Pets:

The school district tries very hard to keep student bodies safe. After consulting with professionals certified in public and food safety, pets are to be avoided in the school situation.

School Closings:

In case school is closed because of bad weather or other reasons, official announcements are made on Black Board Connect, KSDR/KS93 – radio, KWAT – radio, KDLO – TV, KABY – TV, KDLT – TV, and KTTW/KTTM – Huron and Mitchell.

Visitors:

Parents are encouraged to visit the rooms of their children often so that they will know the progress of their children and become acquainted with school procedures. Young children are not to visit school unless accompanied by an adult. School age children who wish to visit school should not be left for more than half of a day and the teacher and administration should be notified before their visit.

Technology:

Each classroom at Hamlin Education Center is equipped with a computer. The computers are a tool to be used for the enhancement of learning. Many writing projects are done on the computer with keyboarding being an important skill. We tie technology (Internet, Accelerated Reader, Power Point, etc.) into curriculum. Misuse of computers or email will result in the child being denied computer use for a time determined by the principal. Unless otherwise notified, your child's pictures, projects, artwork, etc., could be published on the internet. Contact your child's teacher and principal in writing if you do not wish for this to happen. Accelerated Reader is also a program used in the elementary library and reading curriculums. Any cheating by students on these computerized tests will result in all parties losing the privilege of obtaining AR prizes for the rest of that school year. All points accumulated up to the point of the cheating incident during that school year will also be forfeited.

Accidents:

In the event of a serious accident at school, the parents will be called, or the emergency number listed on the child's enrollment card will be contacted in case parental contact is not made at home or work numbers listed.

If no contact can be made with either, primary, or back-up numbers, school authorities will attempt to take the necessary steps to assure the welfare and safety of your child. In the meantime we will continue our efforts to contact you!

Student Accident Insurance:

An individual Student Accident Insurance Policy may be taken out by parents on each student. Each teacher will supply the students with the general information concerning this program. This insurance includes any type of accident that occurs from the time the student leaves his/her home until he/she returns, providing it is a school day and the student proceeds directly to and from

his/her home. However, this insurance does not include breakage of glasses or replacement of false teeth. The parent is cautioned to retain information that is sent home from school concerning this program so that the operation of the program is completely understood.

Playground Rules:

1. No climbing on the very top of any equipment
2. No tackling in any play...including football
3. No sliding on the ice
4. No pushing, shoving, wrestling on snow piles or “tunneling” into the snow piles
5. No throwing snowballs, rocks, or sand
6. No activity that could easily lead to injury
7. Obey the adults in charge
8. No bullying of any nature
9. Dress for the weather and conditions. **Boots** are required when there is snow or wet conditions. These boots may not be ones they wear while inside. Students without boots will be on the sidewalk, unless the ground is dry. **Snow pants** are required to play in the snow. Only those with snow pants and boots will be allowed off of the sidewalk. **Coats** must be worn if the real feel temperatures is 32 or below.
10. Students must stay where they can be seen
11. If the fog horn blows, all students must line up **IMMEDIATELY!** The fog horn is an indication of a special emergency and necessitates the playground be cleared.
12. Do not bring excess mud or snow in the building
13. Do not throw balls against the building or use recess equipment on or around the playground play systems
14. Play away from the windows
15. Line up right away when the whistle blows or bell rings

Hallway Rules:

1. Always walk in the hallways.
2. Movement in the elementary halls must be **quiet** and orderly at **ALL** times.
3. When meeting in the halls, keep to the right.
4. Classes should walk in single file or two abreast to help with traffic.
5. When standing in line at the drinking fountain, remain quiet and keep lines so other classes may pass freely down the hall. Use the drinking fountain closest to your room.
6. Teachers should correct their students or give instruction to students away from other classrooms so as not to disturb the classroom.
7. No gum chewing or candy in the halls unless you have permission from the teacher.
8. Shoes with rollers or wheels are not allowed in the school building.
9. Cell phones and pagers may not be used during the school hours and will be confiscated

Washroom Rules:

1. Put your towel, when used, in the wastebasket
2. Avoid spilling soap and water on the floor
3. Keep toilet stools flushed clean
4. Report any vandalism to your teacher
5. Do not litter or loiter in the restroom

Gymnasium Rules:

1. The gymnasium is open to students only when a supervisor or teacher is present
2. Play only safe games that are allowed by the supervisor or teacher

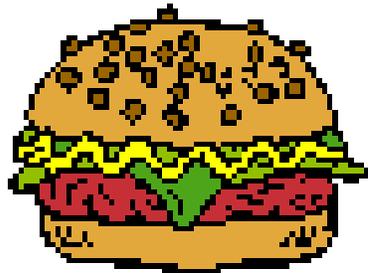
3. Do not climb on the bleachers
4. **ALL** students must have a separate pair of shoes that are used only for physical education class and need to be ones that do not leave black skid marks.



Report Cards and Conferences:

There will be two parent/teacher conferences during the year, one after the first nine weeks and one during the second semester. Parents will be notified of their scheduled times. If you wish to visit school or speak to your child's teacher before that time please feel free to contact the school and arrangements will be made.

Report cards will be sent home at the end of each nine-week period. Each grade has a report card designed for that curriculum.



Fresh Fruit and Vegetable Snack/Milk Break:

Each year, a grant has been written and the district has been awarded money to give each elementary child a free fresh fruit or vegetable as an afternoon snack. Along with this, often times students, having purchased a milk ticket, can also receive a milk.

Breakfast/Lunch Program:

Breakfast each morning will be served from 8:10 a.m. to 8:30 a.m. If your child rides the bus and wishes to participate, he/she should go directly to the cafeteria upon arrival at school. Any student may participate in the breakfast and lunch program. Tickets are purchased from the school office.

There are several lunch periods lasting forty-five minutes. Twenty-five minutes are spent in the lunchroom followed by a twenty-minute recess.

If you wish to apply for free or reduced lunch, you must get a form from the school office.

Payment of Delinquent School Lunch Bills:

The Hamlin School District No. 28.3 Board of Education has established a policy on paying delinquent lunch bills. The policy, effective September 11, 2007, allows only twenty meals to be

charged per child. Parents will have the option to pay cash on a daily basis for their child(ren)'s meals if they have charged the maximum number of meals.

Once a student has reached 15 charged meals, the parents will then be notified with a letter that the child (ren) will be denied meals in the lunchroom unless the bill is paid in full within five days, or the parents have made arrangements through the Business Manager's Office to take care of the outstanding bill.

Lunchroom Rules:

1. Respect others
2. Talk quietly to people near you
3. Stay in your seat while eating
4. Use good manners
5. Eat your own food and do not take food from others
6. Do not throw food or create a mess
7. Clean up your table area and return your tray when finished eating
8. Return to your seat until permitted to leave for recess
9. Listen to the lunchroom supervisors and follow their direction
10. Enjoy lunch!

Preparedness:

Evacuation plans in case of fire, tornado, and other civil defense alerts are posted in each classroom and explained to students.

Calls from School Phone:

Students may use the phone for emergency or school-related business. Students must make plans for visiting each other the night before so parents can send a note. Make sure the bus drivers are informed.

Band:

Elementary band is available beginning in the fifth grade.

Guidance:

Guidance services are available for every student in the school. These services include assistance with educational planning, interpretation of test scores, occupational information, career information, study helps, help with home, school and/or social concerns, or any question the student may feel he/she would like to discuss with the counselor.

Textbooks:

The school furnishes books to all students. This is done with the hope that this major investment will be properly safeguarded. Unreasonable damage to textbooks, or lost textbooks, will result in fines. This also includes library books.

Sexual Harassment Policy:

It is the district's policy that sexual harassment is illegal, unacceptable and shall not be tolerated: No employee or student of the school district may sexually harass another. Any employee or student will be subject to disciplinary action including possible termination for violation of this policy.

Title I Schoolwide Program:

Hamlin Elementary is considered a Schoolwide Title I Program.

Preschool Program:

The Hamlin District runs a Title I preschool for four year olds. These students are screened by a team of early-childhood specialists and recommendations are made about attending preschool. The dates of the screening are advertised in the local papers and letters are sent to parents of those students that have notified the school about enrollment. If you are interested in the program contact the school principal.

Community/School Partnership:

School is big business! We trust that you, as a parent, will help us in our trusted endeavor to provide a most profitable educational program to our youth. If you would like to help at school, please contact your child's teacher or the principal. Let us know what you feel you could be helpful with and the times that you have available. The doors to the Hamlin Education Center will always be open for parents and community members who want to help better the education of Hamlin students.

No Bullying Policy:

The Hamlin School District is committed to making Hamlin a safe and caring place for all students. We will treat each other with respect and we will refuse to tolerate bullying of any kind at our school. Students, parents, and teachers are encouraged to report incidents of bullying to administration or counseling staff.

Bullying is teasing, taunting, coercive behavior, humiliation, inappropriate comments or similar conduct that occurs repeatedly over time and constitutes interference with an individual's rights or school purposes.

Parent Right to Know Notification:

The federal education No Child Left Behind law requires that all parents in a Title I school be notified and given the opportunity to request information about the professional qualifications of classroom teachers instructing their child. This information may include (1) whether the teacher has met the State requirements for licensure and certification for the grade levels and subject matters in which the teacher provides instruction; (2) whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; (3) the college major and any other degree; and (4) whether the child is provided services by paraprofessionals, and if so, their qualifications. If you are interested in this information, you may send your request to the building principal who will provide a response.

In addition, parents in the Title I schools will be provided timely notice if the parent's child has been assigned or has been taught four or more consecutive weeks by a teacher who is not highly qualified.

Discipline Handbook:

An elementary discipline handbook was designed using a committee of teachers, parents, and administrators. It can be found on the Hamlin website or by contacting the elementary principal.

Hamlin Elementary School----“Parent Involvement Plan—Section 1118”:

To educate a student, a 3-way partnership exists between the school, the student, and the parents. It is vital to the development of a beneficial education program in a student's life to

have the parents involved as much as possible. The Hamlin Elementary staff recognizes this partnership and promotes it through a number of ways. An annual meeting is held in the fall of each year at Hamlin Education Center in which students, staff, parents, and other stakeholders are invited to participate in the explanation of the district, elementary, middle school and high school, school report cards under No Child Left Behind regulations. At that time, all are also invited and encouraged to give input in this Parent Involvement Plan and on the Student/Parent/Staff Compact. Both are reviewed and explained at this meeting. For those who cannot attend, these documents are available on the Hamlin School District's website, or upon request from school officials.

Because of the diversified needs, the Hamlin School District will do as much as possible to assist parents of all children served by our school in understanding educational topics, such as the South Dakota state standards, how those standards are measured, how to monitor your own child's progress and how to work with educators in order to improve the achievement of your child. This can include, but is not limited to, extra time with an educator, explanations of homework to the parent by the educator, extra communication with parents, etc.

At times, the staff at Hamlin Education Center will be educated on how better to assist parents in being more involved in their child's education. That education has/will include(d) how to better reach out to, communicate with, and work with parents as equal partners. It has/will include(d) using the Parent Resource Network, Human Service Agency, and Head Start/ICAP Agency personnel in order to educate staff and implement and coordinate parent programs in order to build ties between parents and the school. Parents have been/will continue to be notified of any workshops, classes, and seminars that are available to parents in order to educate them on parenting issues and school-related issues.

The Hamlin School District understands the importance of communication with parents and notification of events pertaining to the educational life of students. Therefore, parents will be informed of related school and parent programs, meetings, and other activities in a way, and to the extent practicable, in a language the parents can understand. The Hamlin School District uses various means in order to communicate these events. They include, but are not limited to, Alert Now phone notifications, Hamlin School District's website, letters home with students, newsletters, pamphlets sent home, newspaper articles, radio advertisements, etc.

The Hamlin School District also feels that families need to find the school to be a place to be together and enjoy a time as a Hamlin School District family. The Title I program, along with the Parent/Teacher Organization, will host an annual Spring Family Fun Night. This is typically a night in which families can enjoy an evening of entertainment in a family-type setting at Hamlin Education Center.

Because the Hamlin School District believes that all students need to be involved, to the extent practicable, the district commits itself to provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand. That includes, but is not limited to, providing pamphlets and Alert Now phone notifications in a language the parents can understand and providing an interpreter for the family.

Assistance for parents and parental organizations in ideas for parental involvement within the school district can contact: <http://www.sdpirc.org> or phone: 1-800-219-6247.

Citizen Concerns School Board Policy:

The School Board of Hamlin School District No. 28-3 welcomes constructive criticism of the schools through whatever medium when it is motivated by a sincere desire to improve the quality of the educational program. The Board places trust in its employees and desires to support their actions in such a manner that employees are freed from unnecessary, spiteful, or negative criticism and complaints. The Board also recognizes their obligation to identify responsible and valid criticism and channel it to productive uses. The Board understands that people have a right to question their public officials and to level criticism whenever they see fit. Criticism is vital to the democratic process. The educational system, as does any other social institution, needs and is nourished by constant criticism and evaluation. Criticism of the schools, even when ill-informed and/or ill-advised, is an expression of free speech. No aspect of education can properly be hidden or put beyond the range of examination or disagreement.

If the concern or suggestion pertains to a student related classroom activity or incident, citizens are directed to first contact the teacher, or the building principal if unable to reach the teacher. Matters involving building procedures, auxiliary programs, or activity programs should be directed to the person directly responsible for the activity supervisor.

In the event that the citizen is not satisfied with the action of the teacher, supervisor, or principal, the superintendent shall be contacted next regarding the concern. An opportunity for the citizen to be heard by the school board is then available to the person if he/she so desires.

Board members, when contacted by the public about problems, are requested to use the above procedure unless circumstances dictate that the concern be directed to the superintendent. The superintendent will then process the complaint using the above described process.

In the event that a parent, student, employee, or district stakeholder who has a concern regarding the use of and/or funding of any federal program and is unable to solve the issue, may address the concern in writing to the district's superintendent. An opportunity for the citizen to be heard by the school board is then available to the person if he/she so desires. In the event that the citizen is not satisfied with the action of the superintendent and school board, an opportunity for the citizen to be heard by the South Dakota Department of Education is then available to the person if he/she so desires.

Disputes addressing the enrollment, transportation (including inter-district disputes), and other barriers to the education of children and youth experiencing homelessness are also addressed under the procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the district or district's homeless liaison's office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

Rights of Homeless Students Board Policy:

Rights of Homeless Students:
Enrollment, Transportation, School of Origin, and the Elimination of Barriers for Children or Youth
Experiencing Homelessness including Unaccompanied Youth

Hamlin School District Board Policy
May 13, 2011

The Hamlin School District shall implement *the McKinney-Vento Homeless Education Assistance Act* to ensure that children and youth in transition are provided with equal access to the same free, appropriate public education, including a public preschool education as provided to other children and youths in the district.

Children and youths in transition shall have equal opportunity to meet state and district academic achievement standards, and are free from discrimination, segregation and harassment. By doing this, it is the intent of the Hamlin School District to ensure the elimination of stigmatization or segregated services and the elimination of other identified barriers for homeless children and youth.

The Hamlin School District's Policy is to ensure the immediate enrollment of children or youth experiencing homelessness until all enrollment records may be secured. This includes records such as academic records, medical records, proof of residency, or other documentation. It is also the policy of the Hamlin School District to keep a child or youth experiencing homelessness in the school of origin, except when doing so is contrary to the wishes of the child's or youth's parent or guardian.

The Hamlin School District's intent is to provide children or youth experiencing homelessness with services comparable to services offered to other students in the school district. Thus, services offered to other students would be offered to students experiencing homelessness. Those services would include such things as transportation services, vocational and technical education, gifted and talented programs, and school nutrition programs. It would also include educational services for which the child or youth meets the eligibility criteria, such as services provided under Title I of *the Elementary and Secondary Education Act of 1965* or similar state or local programs, educational programs for children with disabilities, and educational programs for students with limited English proficiency.

Information regarding this policy will be distributed to all students upon enrollment. The information will be available in the district office, as well as other places where children, youth, and families in transition receive services, including family and youth shelters, soup kitchens, motels, campgrounds, drop-in centers, welfare departments, health departments, and other social service agencies.